



Meeting (No)	HR Committee (3)
Time & Date	Tuesday 30th September 2025 at 5pm
Location	Town Hall, High Street, Neston

AGENDA

The following members of Neston Town Council's HR Committee are hereby summoned to attend the above meeting which will be held on **Tuesday 30th September 2025** at Neston Town Hall, commencing at **5pm** for the purpose of transacting the business as listed below.

Cllrs: S. Adderley, C Braithwaite, S. Davies, S Hudspeth, S. Wastell.

The meeting is held in public and members of the public and the press are encouraged to attend. Confidential items pertaining to contractual or staffing matters have to be discussed in "Part 2" where only Councillors and reporting officers can be present.

Date of Notice: 24th September 2025

Zoë Dean
Locum Chief Officer
Neston Town Council

AGENDA		
PART 1: Items to be considered in the presence of the press and public		
20	Apologies for Absence	
	To receive and consider acceptance of apologies/reasons for absence and to note any other absences.	
21	Declarations of Interest	
	To receive declarations of pecuniary and/or non-pecuniary interests and the nature of those interests in relation to any agenda item.	
22	Public Participation (maximum of three minutes per person)	
	Members of the public are invited to make representations, ask questions and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Town Council has responsibility.	
		Papers
23	Minutes of the Last Meeting	
	To accept and sign the minutes from the HR Committee meeting held on 17/06/2025.	HR3/23

24	Finance	
	To receive the Month 5 2025/2026 Committee budgets as of 31/08/25.	HR3/24
25	Exclusion of the Press and Public	
	To consider that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.	
PART 2: Items to be considered in the absence of the press and public		
26	Staffing Matters	
a	To receive a staffing report regarding the Locum Chief Officer's contract and the implications on the senior management structure.	HR3/26
b	Locum Chief Officer Contract	
	To consider details contained within the staffing report and make a recommendation to Full Council.	
c	Community & Environment Manager	
	To consider details contained within the staffing report and make a recommendation to Full Council.	
d	Finance Manager/RFO	
	To consider details contained within the staffing report and make a recommendation to Full Council.	
27	Date of the next meeting	
	The next HR meeting is scheduled to take place on 11 th November 2025 at 5pm.	